

**From:** Cynthia Caporale/ESC/R3/USEPA/US  
**Sent:** 6/5/2012 1:41:45 PM  
**To:** Fred Foreman/ESC/R3/USEPA/US@EPA  
**CC:** Cynthia Metzger/ESC/R3/USEPA/US@EPA; Stevie Wilding/ESC/R3/USEPA/US; Robin Costas/ESC/R3/USEPA/US@EPA; Sue Warner/ESC/R3/USEPA/US@EPA; Jill Bilyeu/ESC/R3/USEPA/US@EPA; Dan Slizys/ESC/R3/USEPA/US  
**Subject:** Fw: Draft Final SERAS Data Validation Procedures Memo

Fred,

Attached is a draft document on the data review and validation procedures for OASQA review. We (Lab Branch) are reviewing for consistency with our internal procedures and those used for other regional data. Since TSB was involved with review and validation as well, please let me know if someone will be reviewing this document. We plan to consolidate our comments by COB Wednesday and could easily combine to make one OASQA response or keep separate, whichever you prefer.

Thanks,  
Cindy

Cynthia Caporale, Chief  
OASQA Laboratory Branch  
U.S. EPA Region III  
Environmental Science Center  
Fort Meade, MD  
(410) 305-2732  
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----- Forwarded by Cynthia Caporale/ESC/R3/USEPA/US on 06/05/2012 01:36 PM -----

**From:** Kelley Chase/R3/USEPA/US  
**To:** Cynthia Caporale/ESC/R3/USEPA/US@EPA  
**Cc:** Richard Fetzner/R3/USEPA/US@EPA, Gerald Heston/R3/USEPA/US@EPA  
**Date:** 06/05/2012 10:59 AM  
**Subject:** Fw: Draft Final SERAS Data Validation Procedures Memo

Hi Cindy -

I am forwarding the attached draft memo which was prepared by **Ex. 4 - CBI** (SERAS) to provide a highly technical discussion of the project level review. The memo specifically focuses on SERAS's data review and validation procedures. While this is the contractor's work product, we would like the QASQA Branch to review the memo and let us know whether you have any comments or questions - especially where the lab's process/role is referenced.

I will also be forward two companion pieces to SERAS's memo later today - hopefully by 2 pm. One is 5 page draft memo which provides a technical summary of the overall data collection, validation and review process for this project. While it is still a technical document, we are trying to make it somewhat user friendly while assuring that it remains technically accurate. You will see where we really need OASQA's input. The other document is a draft executive summary of the data process.

We are requesting that QASQA to review all 3 documents. As usual - there is a tight turn-a-round on the review. We need your initial comments no later than 2 pm on Thursday June 7th. We must forward the documents to the HQs EU on Friday June 8th - any would like the lab's input prior to sending the documents to HQs,

I am in a training class this week - but am stepping out as necessary to work on this matter. Please do not hesitate to contact me with any questions.

Thanks - Kelley  
cell - 267-273-8859

----- Forwarded by Kelley Chase/R3/USEPA/US on 06/05/2012 10:31 AM -----

**From:** **Ex. 4 - CBI**

To: Kelley Chase/R3/USEPA/US@EPA

Cc: Gary Newhart/CI/USEPA/US@EPA, Richard Fetzer/R3/USEPA/US@EPA,

Ex. 4 - CBI

Ex. 4 - CBI

Date: 05/30/2012 02:02 PM

Subject: Draft Final SERAS Data Validation Procedures Memo

.....is attached for any final comments and/or suggestions. Kelley.....have you forwarded the memo on to Cindy Caporale for her comments?

**Ex. 4 - CBI**